

A meeting of the Deseronto Public Library Board was held on March 14, 2022 with the following members present:

Mr. S. Everhardus, Chair
Mrs. J. Hill
Mrs. P. Landry
Mrs. M. Wagar

Ms. J. Rixen, Vice-Chair
Ms. A. Hudson
Mr. D. Simpson

Also in attendance was Ms. T. Mendez, CEO/Chief Librarian.

1. Call to Order

The Chairman opened the meeting at 5:05 p.m.

2. Approval of Agenda

It was moved by Ms. Hudson and seconded by Mrs. Hill that, with the deferral of Section 8 Policy Review, the Agenda be approved.

"CARRIED"

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Minutes of Last Meeting

The Minutes of the April meeting had been distributed previously.

It was moved by Ms. Hudson and seconded by Mrs. Hill that the Minutes of the April, 2022 meeting be received.

"CARRIED"

5. Business Arising

There was no business to discuss.

6. Information Items

6.1 Financial Report

The CEO reviewed the Statement of Revenue and Expenses with the Board.

The Chairman advised that the Town's budget is expected to be passed at the next Council meeting with no change to the library budget.

It was moved by Mr. Simpson and seconded by Mrs. Wagar that the Financial Report be received.

“CARRIED”

6.2. CEO Report

Inventory and updating of the library collection continue. The Cookies and Canvas program is very popular and a new Storytime program is planned.

The partnership with Meta Employment has been successful. The library has also been supplying back issues of periodicals to the office of Impressions Dental.

The library will participate in the town-wide yard sale, offering books and surplus furniture for sale.

It was moved by Ms. Hudson and seconded by Mrs. Hill that the report of the CEO be received.

“CARRIED”

6.3 Monthly Statistics

The number of visitors to the library and website has consistently increased over the past couple of months. The number of patrons has also increased and program attendance has been consistent.

It was moved by Mrs. Wagar and seconded by Ms. Hudson that the report on statistics be received.

“CARRIED”

7. Action

7.1 Transfer

All preparations for the transfer of banking to the Bank of Montreal have been completed.

It was moved by Ms. Hudson and seconded by Mrs. Hill that the library proceed with the transfer of banking from the CIBC to Bank of Montreal.

“CARRIED”

7.2 Direct Deposit

The Bank of Montreal will prepare payroll, taxes, etc. and can make salary payments by direct deposit. The Board discussed the fees involved and concluded that the service would be beneficial.

It was moved by Ms. Hudson and seconded by Mrs. Hill that arrangements be made to use the BMO direct deposit. service.

“CARRIED”

7.3 Surplus Furniture

Ms. Mendez advised the Board that better use could be made of the back room if the surplus furniture were removed. Suggestions were made for the disposal of surplus furnishings, including offering them to neighbouring libraries that could make use of them.

It was moved by Ms. Hudson and seconded by Mrs. Wagar that the plan to dispose of surplus furniture be accepted.

“CARRIED”

7.4 Overnight Programming

Ms. Hudson advised that the Girl Guides had requested permission to have a sleepover at the library on June 10 to 11. The Board members were in agreement.

8. Policy Review

Consideration of the policies had been deferred to a future meeting.

9. Planning

Ms. Mendez noted informed the Board that the summer program co-ordinator position had been advertised. She also suggested creating one or two casual call-in positions to ensure adequate staffing through the summer months.

The Board discussed ideas for fundraising. Ms. Mendez suggested partnering with local businesses to provide incentives to library patrons.

10. Other Business

There was nothing further to discuss.

11. Next Meeting

The next meeting is scheduled for June 16, 2022 at 5:00 p.m.

14. Adjournment

It was moved by Mr. Simpson and seconded by Mrs. Wagar that the meeting be adjourned at 5:40 p.m.

“CARRIED”