

A meeting of the Deseronto Public Library Board was held on October 17, 2022 with the following members present:

Mr. S. Everhardus, Chair
Mr. N. Clark
Mrs. J. Hill
Mrs. M. Wagar

Ms. J. Rixen, Vice-Chair
Mrs. M. Hilderley
Ms. A. Hudson
Mr. D. Simpson

Also in attendance was Ms. J. Lane, CEO/Chief Librarian.

1. Call to Order

The Chairman opened the meeting at 5:00 p.m.

2. Approval of Agenda

It was moved by Mr. Clark and seconded by
Mrs. Hilderley that the Agenda be approved.

"CARRIED"

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Minutes of Last Meeting

The Minutes of the September 12, 2022 meeting had been distributed previously.

It was moved by Mrs. Wagar and seconded by Mrs.
Hilderley that the Minutes of the September 12, 2022
meeting be received.

"CARRIED"

5. Business Arising

The Board was informed that Maureen Walton had been contacted concerning the former mural but no response had been received as yet.

It was noted that the recent all-candidates meeting held at the library was conducted in conformity with policy.

6. Information Items

6.1 Financial Report

Ms. Lane explained that there was no formal report due to the book keeper's illness. She noted that the library had acquired a large number of new books library. She also felt that funding from the renovation project may be received sooner than expected as the project is progressing faster than expected.

6.2 CEO's Report

Ms. Lane advised that staff has been working extremely hard to re-organize books, materials furnishings and equipment. Three new computers have been installed in the back but she is awaiting receipt of a new code to be able to download new Microsoft programs.

The staff has reviewed library policies and will provide their recommendations. It was noted that policies are required with respect to procedures.

The CEO noted that twenty-three new adult patrons have been registered and several children. The guitars are being lent out frequently but park passes have not. Updated ones are expected soon and, once they are publicized, it is expected that they will become popular. He noted that the most borrowed materials were DVD's and fiction books.

The Stirling MILL is having an Open House. Ms. Lane will investigate the possibility of the Deseronto Public Library joining the organization lending musical instruments through libraries throughout the local area.

Staff is making plans for Ontario Public Libraries Week and preparing to provide hot chocolate at the Santa Claus parade.

The results from the public are that the No. 1 logo proposal is the overwhelming favourite. Ms. Lane will make arrangements to have a design prepared.

6.3 CIBC Account

It was recommended that the CIBC account remain open until such time as the PLOG funding is deposited.

A letter will be sent to the CIBC requesting that signing authority be transferred to the same signing authorities for the BMO (i.e. Mr, Everhardus, Ms. Rixen and Mrs. Hill).

It was moved by Mrs. Hill and seconded by Mrs. Wagar that the CEO's report, including financial update and recommendations concerning the CIBC account and signing authorities be received.

"CARRIED"

7. Action Items

7.1 Covid Protocols/Contingency Plan

Mr. Everhardus will provide Covid procedural policies in digital form.

7.2 Budget Planning

It was recommended that the Town's requirements for submission of the annual budget be obtained. The CEO also noted that comments from Board members and the public in

support of an application for LEAF funding would help to show local support. The Board was encouraged to add a comment on the website themselves and to ask friends and acquaintances to do so, also.

The Board will review the Covid policies and contingency plan.

It was moved by Mr. Clark and seconded by Mrs. Wagar that the Board receive the action items and proceed with the review of policies and contingency plan.

“CARRIED”

8. New Business

8.1 Rebranding

Logo No. 1 is the overwhelming favourite of the proposals provided to the public for consideration. Me. Lane will ask the designer to provide a quote to refine the logo.

8.2 Library Accent Wall

Ms. Walton has been contacted to see whether she would be interested in painting a smaller version of the mural but has not responded as yet. The CEO suggested that Vista Print could provide a photographic version. The Board agreed to defer any decisions for an additional month.

8.3 CIBC Account

The CEO advised that as all banking activity has been transferred to BMO, the CIBC account is no longer needed.

It was therefore moved by Mrs. Wagar and seconded by Mrs. Hilderley that staff and signing authorities be directed to close the CIBC account.

“CARRIED”

8.4 Library Accent Wall/Mural

The Board discussed various ways of preserving the mural, including either by mounting a photograph of it or by contacting the original artist, Maureen Walton, to see whether she would be willing to recreate it on canvas.

It was moved by Mrs. Wagar and seconded by Mrs. Hilderley that the artist, Maureen Walton, be contacted to discuss the possibility of recreating the mural or to consider alternatives, such as mounting a photo on canvass.

“CARRIED”

9. Date of Next Meeting

The next meeting is scheduled for November 14, 2022 at 5:00 p.m.

10. Adjournment

It was moved by Ms. Rixen and seconded by Mr. Simpson that the meeting be adjourned at 5:42 p.m.

“CARRIED”

SECRETARY