358 Main Street, P.O. 302
Deseronto, ON K0K 1X0
Phone: 613-396-2744
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Deseronto Public Library Board Minutes

Meeting Date: 05/19/2026

A meeting of the Deseronto Public Library Board was held on 05/19/2026 with the following members present:

- Chair: Mrs. Rixen
- Vice Chair: Ms. Hilderley
- Secretary: Ms. Lake (regrets)
- Treasurer: CEO/Librarian
- Board Member: Mr. Everhardus
- Board Member: Mr. Clark (Regrets)
- Board Member: Mr. Simpson
- Board Member: Mrs. Credicott (Regrets)

Also in attendance was Ms. J. Lane, CEO/Chief Librarian and Library Board Treasurer.

1. **Call to Order and welcome**
   a. Meeting called to order by Mrs. Rixen at 5:01pm
   b. Declaration of conflict of interest
      i. ***None***

2. **Approval of Agenda**
   a. *The motion to approve the agenda with the inclusion of letters from The Deseronto Historical Society, and the Federation of Public Libraries was made by Mr. Everhardus*
      i. *The motion was seconded by Ms. Hilderley*
         1. *"CARRIED"*

3. **Minutes of the Previous Meeting**
   a. *Motion to approve the previous minutes from April 21st, 2026 was made by Mr. Everhardus*
      i. *The motion was seconded by Ms. Hilderley*
         1. *"CARRIED"*

4. **Business Arising**
   a. *The motion to instruct staff to continue communicating revisions with Town staff was made by Mr. Everhardus*
      i. *The motion was seconded by Mr. Simpson*
         1. *"CARRIED"*

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CEO SIGNATURE: ____

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5. **Information Items**
    a. CEO Report, including Financial Update (April 2026)
        i. *The motion to receive the CEO report and included financial update was moved by Mr. Everhardus*
            1. *The motion was seconded by Ms. Hilderley*
                a. *"CARRIED"*
6. **Action Items**
    a. **Policies for Review/Approval:**
        i. HR04 – Vacation and Public Holidays and Leave
            1. *Direction to update use of vacation/banked time for Christmas Holiday break*
        ii. HR05 – Compensation
            1. *Direction to revisit with more information and wording for Lieu time for full time employees.*
7. **New Business**
    a. OLBA Library Board Trustee Bootcamp – Board Self Evaluation, Recruitment and Succession Planning – OLS Slides
    b. OMERS Contribution Rate Changes
    c. CFLA-FCAB Statement on Alberta's Bill 28
    d. FOPL Statement of Alberta's Bill 28

8. **The next meeting date:**
    a. *June 16th, 2026 and 5:00pm*
        i. *The motion to confirm the that the next regular board meeting will occur on June 16th, 2026 and 5:00pm was moved by Ms. Hilderley*
            1. *The motion was seconded by Mr. Everhardus*
                a. *"CARRIED"*

9. **Closed Session**
    a. *The motion to move into closed session to discuss the approval of previous closed session minutes and matters pertaining to quotes for the office project at 6:09pm was moved by Ms. Hilderley*
        i. *The motion was seconded by Mr. Everhardus*
            1. *"CARRIED"*
10. **Adjournment:**
    a. *The motion to adjourn the meeting at 6:15pm was moved by Mr. Everhardus*
        i. *The motion was seconded by Ms. Hilderley*
            1. *"CARRIED*

SECRETARY SIGNATURE:____________________________________
CEO SIGNATURE: ____