

A meeting of the Deseronto Public Library Board was held on June 13, 2022 with the following members present:

Mr. S. Everhardus, Chair
Mr. N. Clark
Mrs. J. Hill
Mrs. P. Landry

Ms. J. Rixen, Vice-Chair
Mrs. M. Hilderley
Ms. A Hudson
Mr. D. Simpson

Also in attendance was Ms. T. Mendez, CEO/Chief Librarian.

1. Call to Order

The Chairman opened the meeting at 5:00 p.m.

2. Approval of Agenda

It was moved by Mrs. Hill and seconded by Mrs. Hilderley that, with the addition of Section 9.1 Computer Update, the Agenda be approved.

"CARRIED"

3. Declaration of Conflict of Interest

No conflicts of interest were declared.

4. Minutes of Last Meeting

The Minutes of the May 9, 2022 meeting had been distributed previously.

It was moved by Mr. Clark and seconded by Mrs. Hilderley that the Minutes of the May 9, 2022 meeting be received.

"CARRIED"

5. Business Arising

There was no business to discuss.

6. Information Items

6.1 Finances

It was noted that the Town's budget has been approved by Council, including the Town grant to the library of \$150,000.

The Chairman advised that pay increases had also been approved which would result in more competitive salaries for all Town positions, including the library staff.

Ms. Mendez informed the Board that BMO will account for OMERS contributions and direct deposit payroll will be operational by the end of June.

It was moved by Mr. Simpson and seconded by Mrs. Hilderley that further discussion of the finances be deferred until the next meeting.

“CARRIED”

6.2 CEO's Report

The contractor had dropped off flooring samples for the library renovation. A decision on paint colours will be required as soon as possible to ensure that the project finishes within the grant schedule.

The annual survey has been completed, ensuring that the PLOG (Public Library Operating Grant) will be received.

The library has also received a grant through the Connecting Public Libraries Initiative which will reimburse monthly connectivity costs for the first twelve months and will provide for faster and more reliable internet service.

The community book sale was a success. Various library materials were purchased. The event also provided an opportunity for visitors to see what the library has to offer.

Work continues on the website. It will be retaining its Canadian domain and new programs and applications are being added that will allow for increased staff collaboration.

The library's surveillance cameras are outdated and need to be replaced.

It was moved by Mrs. Hilderley and seconded by Mr. Simpson that the CEO's report be received.

“CARRIED”

6.3 Monthly Statistics

Library and website visits had been distributed previously. Numbers remain constant.

It was moved by Ms. Hudson and seconded by Mrs. Hill that the monthly statistics report be received.

“CARRIED”

7. Action Items

7.1 CIP Grant

A schedule is required to ensure that the renovation project is completed within the timeframe for the CIP grant.

A special meeting of the Board will be scheduled to review estimates for the work and to choose the preferred contractor.

8. Policy Review

The Board discussed OP 17 "Expectations of Behavior" briefly but will review policies more thoroughly in September.

9. Other Business

9.1 Computer Update

It was noted that the library's technological resources are out-of-date. It was also suggested that the number of public computers could be reduced and newer types, such as laptops, could be made available for the public's use. It was agreed that a plan for the modernization of the library's technological resources should be prepared.

It was moved by Mr. Clark and seconded by Mrs. Hill that a report on modernizing the library's computer technology be brought forward for the September meeting.

"CARRIED"

10. Adjournment

It was moved by Mr. Simpson and seconded by Mrs. Hilderley that the meeting be adjourned at 5:27 p.m.

"CARRIED"

11. Next Meeting

The next meeting is scheduled for September 12, 2022 at 5:00 p.m.



SECRETARY