



358 Main Street, P.O. 302  
Deseronto, ON K0K 1X0  
Phone: 613-396-2744  
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## **Deseronto Public Library Board Minutes**

**Meeting Date: 02/17/2026**

A meeting of the Deseronto Public Library Board was held on 02/17/2026 with the following members present:

- Chair: Mrs. J. Rixen
- Treasurer: CEO/Librarian: Ms. J. Lane
- Board Member: Ms. M. Credicott
- Board Member: Mr. S. Everhardus
- Board Member: Mr. D. Simpson
- Regrets: Mr. N. Clark, Mrs. M. Hilderley, Ms. S. Lake

### **1. Call to Order and welcome:**

Meeting called to order by Board Chair at 5:00 pm.

#### **Declaration of conflict of interest:**

No conflicts of interest were declared.

### **2. Approval of the Agenda:**

- a. *The motion to approve the agenda with the amendment to move item 9 to item 3 was moved by Mr. Everhardus,*
  - i. *Seconded by Mrs. Credicott*
  - ii. *"Carried" by All*
- b. *The motion to move into closed session at 5:01pm was moved by Mr. Everhardus*
  - i. *Seconded by Mrs. Credicott*
  - ii. *"Carried" by All*
- c. *The motion to move out of closed session at 5:30pm was moved by Mr. Simpson*
  - i. *Seconded by Mrs. Credicott*
  - ii. *"Carried" by All*

### **3. Approval of Previous Board Minutes: (January 20<sup>th</sup>, 2025)**

- a. *The motion to approve the previous board meeting minutes was moved by Mrs. Credicott*
  - i. *Seconded by Mr. Everhardus*
  - ii. *"Carried" by All*

### **4. Business Arising from Previous Minutes**

- a. **MOU Revisions from Council**



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- i. *The motion to accept the changes made in discussion and noted in the attached MOU document as well as instruct staff to reach out to the Town Manager for points of clarification was moved by Mr. Everhardus*
  1. *Seconded by Mrs. Credicott*
  2. *“Carried” by All*

**5. Information Items:**

- a. CEO report, including Financial Update (January)
  - i. *The motion to receive the CEO Report and included Financial Update was moved by Mr. Simpson*
    1. *Seconded by Mr. Everhardus*
    2. *“Carried” by All*

**6. Action Items**

- a. Policies for Review/Approval:
  - i. HR07 – Human Rights Discrimination
  - ii. HR08 – Prevention of Workplace Violence
  - iii. HR09 – Health and Safety
  - iv. OP03 - Accessible Customer Service
- b. *The motion to accept all revisions and implement the approved policies immediately was moved by Mr. Everhardus,*
  - i. *Seconded by Mrs. Everhardus*
  - ii. *“Carried” by All*

**7. New Business**

- a. Council Update – Board Budget Request Presentation
  - i. The next budget meeting is February 25<sup>th</sup> at 5pm

**8. Date for Next Regular Meeting**

- a. Next Meeting Confirmation for April 23<sup>rd</sup>, 2026, at 5:00pm
  - i. *The motion to confirm the next board meeting was moved by Mr. Simpson*
    1. *Seconded by Mr. Everhardus*
    2. *“Carried” by All*

**9. Closed Session**

- a. Matter pertaining to quote for project cost
- b. Matter pertaining to an identifiable individual
  - i. *The motion to move into a closed session at 5:01pm was moved by Mr. Simpson*
    1. *Seconded by Mr. Everhardus*



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2. *"Carried" by All*

- ii. *The motion to move out of a closed session at 5:30pm was moved by Mr. Simpson*
  - 1. *Seconded by Ms. Credicott*
  - 2. *"Carried" by All*

#### **10. Adjournment**

- a. *The meeting was adjourned at 6:28pm by Mr. Simpson*
  - i. *Seconded by Mr. Everhardus*
  - ii. *"Carried" by All*