

## CONSEQUENCES OF VIOLATING THE INTERNET ACCESS AND USE POLICY

- Misuse or abuse of computers is not acceptable.
- Offenders may be required to leave the library.
- Users in violation of the library Internet access and use policy may have their Internet privileges suspended.
- Repeated violations will result in withdrawal of computer privileges.
- Patrons using the Library's Internet workstations for illegal purposes will be subject to prosecution under the law.
- Vandalism or theft of library property is illegal and will be reported to the police

## THESE ACTIVITIES ARE PROHIBITED

- Use of the Internet for any illegal purpose.
- Installing viruses or other programs designed to damage or alter software on the workstations, network or Internet, or seeking unauthorized access to any computer systems
- Sending unsolicited commercial material or unsolicited e-mail (spam)
- Misrepresenting oneself as another user
- Attempting to modify or gain access to files, passwords or data belonging to others
- Vandalism or theft of library property

## Deseronto Public Library

358 Main Street, P.O.  
Deseronto, ON K0K 3A0  
Phone: 613-396-2744  
E-Mail:

[deserontopubliclibrary@yahoo.ca](mailto:deserontopubliclibrary@yahoo.ca)

Webpage: [www.deserontopubliclibrary.ca](http://www.deserontopubliclibrary.ca)

## COMPUTER AND INTERNET ACCESS HOURS OF OPERATION

### MONDAY

1:00 p.m. - 5:00 p.m.  
6:00 p.m. - 8:00 p.m.

*Technical support available  
1:00 p.m. - 3:00 p.m.*

### TUESDAY

6:00 p.m. - 8:00 p.m.

### WEDNESDAY

10:00 a.m. - 12:00 noon

1:00 p.m. - 5:00 p.m.  
6:00 p.m. - 8:00 p.m.

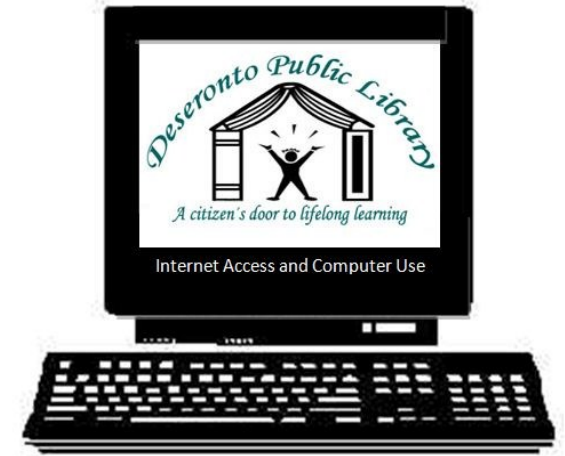
### FRIDAY

10:00 p.m. - 2:00 p.m.

### SATURDAY

10:00 p.m. - 2:00 p.m.

## Internet Access and Computer Use Policy



## SERVICE PHILOSOPHY

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Internet access is provided at the Deseronto Public Library. In keeping with the Library's mission to enrich, inform and educate the Deseronto community. The Library considers Internet resources to be an extension of our material collections for Library users. The Internet is one of the richest information resources available to our patrons.

# Internet Access and Computer Use Policy

## LIBRARY RESPONSIBILITIES

### The Library and its staff will:

- Use reasonable efforts to ensure compliance with **Internet access and use policy** and procedures.
- Make users aware of the **Internet access and Use policy** through signs and pamphlets
- Make all workstations available to the public.
- Provide staff assistance to Internet users as time and knowledge permit

**Given the nature of the Internet, the library cannot control the ever-changing content and, as such, assumes no responsibility for any direct or indirect damages arising from the use of its connection to Internet services.**

## PARENTS' RESPONSIBILITIES

While recognizing the Internet provides access to resources for different age levels and points of views, the Deseronto Library does not act in place of a parent. Parents and guardians are reminded that the restriction of a child's use of a Library computer, including Internet access, is their responsibility. Permission from parent or guardian is required for children under 16

## PATRON RESPONSIBILITIES

All members of the public may use any of the public workstations

- Patrons must read "**Computer and Internet Access Use policy & procedures**"
- Patrons **must have registered** on their library membership card for "Computer and Internet Access"
- Patrons **must present** their library card prior to using a workstation.
- Users are limited to 3 half hour times for computer usage without a library card. (Lost library cards may be purchased for \$5.00)
- Use the Internet in a responsible way and comply with the **Internet access and Computer use policy**:
- **Be responsible** for the selection of sites and question the validity of information since not all Internet sites provide accurate, complete, age appropriate or current information.
- **Be aware** that the workstations are in public areas shared by people of all ages.
- **Respect** the privacy of others using public access workstations

## PROCEDURES & RULES

- Users **must report** to staff to access computers and must present their library card.
- Users are asked to **wait** at computer circulation desk prior to use.
- Staff will give the Patron a **computer card** and be **assigned** a computer
- Users who do not have their library card will be served last and will be limited to a 30 minute session
- Computer **usage time may be limited** to thirty minute sessions during busy periods.
- At the end of each session, **users must exit the Internet** by clicking on the 'X' in the upper right hand corner of the screen
- Users **must report** to staff when finished with the computer and return computer usage card
- **No cell phones** are allowed in computer lab
- **Rude and disrespectful behavior is not tolerated, you will be asked to leave and may have your privileges suspended**

